

EXHIBITOR CHECKLIST



Show Management Forms & Deadlines	Return To	Deadline Date	<input checked="" type="checkbox"/>
Final payment for Exhibit Space	JBM & Associates	February 1	<input type="checkbox"/>
Certificate of Liability Insurance	JBM & Associates	February 1	<input type="checkbox"/>
Exhibitor Badge Order Form	JBM & Associates	February 1	<input type="checkbox"/>
Guest Ticket Order Form	JBM & Associates	February 11	<input type="checkbox"/>
Promotional Giveaways	JBM & Associates	February 11	<input type="checkbox"/>
Boat Display Information <i>(inside & in-water boat dealers)</i>	JBM & Associates	February 11	<input type="checkbox"/>
In-Water Electrical Order Form <i>(dock exhibitors)</i>	JBM & Associates	February 11	<input type="checkbox"/>
Convention Center Service Forms	Return To	Discount Deadline	<input checked="" type="checkbox"/>
Electrical Order Form <i>(booth & bulk exhibitors)</i>	Convention Center	February 20	<input type="checkbox"/>
Telecommunications Order Form	Convention Center	February 20	<input type="checkbox"/>
Internet Order Form	Convention Center	February 20	<input type="checkbox"/>
Hotel Reservations	Boat Show Rate	Deadline Date	<input checked="" type="checkbox"/>
Westin Savannah Harbor	\$199	February 8	<input type="checkbox"/>
Decorator Service Forms	Return To	Discount Deadline	<input checked="" type="checkbox"/>
Display Labor Estimate	Expo Plus	February 11	<input type="checkbox"/>
Method of Payment Form	Expo Plus	February 11	<input type="checkbox"/>
Forklift Labor Order Form	Expo Plus	February 11	<input type="checkbox"/>
Material Handling Estimate	Expo Plus	February 11	<input type="checkbox"/>
Furniture & Accessories	Expo Plus	February 11	<input type="checkbox"/>
Carpet Order Form	Expo Plus	February 11	<input type="checkbox"/>
Hanging Sign Request Form	Expo Plus	February 11	<input type="checkbox"/>
Modular Display Units	Expo Plus	February 11	<input type="checkbox"/>
Custom Furniture Rental	Expo Plus	February 11	<input type="checkbox"/>
Non Official Contractor Form	Expo Plus	February 11	<input type="checkbox"/>
Advance Shipment to Warehouse	Expo Plus	February 22	<input type="checkbox"/>